Protect Your Accounts in 15 Minutes

Six simple steps that stop most account break-ins. Do one a day if that is easier.

Passwords

- **Make them long:** use 3 or 4 unrelated words, like *maple-river-teacup-blue*. Long is stronger than complicated.
- **Use a different password** for email, banking and shopping. A password manager can remember them for you.

Extra locks

- **Turn on two-step verification** for your email, bank and social media. You will get a code when someone signs in.
- **Never share that code.** Your bank, Microsoft, Apple or Google will never call and ask for it.

Your devices

- **Turn on automatic updates** for your phone, tablet and computer. Updates fix security holes.
- **Lock your screen** with a PIN, fingerprint or face ID, so a lost phone stays private.

Keep an eye out

- **Turn on bank alerts** by text or email, so you know about every purchase.
- **Check your statements** each month for anything you don't recognize.

If an account gets hacked: from a device you trust, change that password, and any account that used the same one. Turn on two-step verification, and call your bank if money is involved. Need a hand? Call Netivo's free tech help: **(913) 349-3363**.